

**The Glenleighden School PS&F
Meeting Minutes
30 July 2019, 7.00pm – 8.30pm**

Attendees	Apologies
Abbey Bird Tony O'Mahony Vanessa Hollis Len Doo Jan Morey Minna Watson Adriano Franchi Thuy Ly Gary Dionysarus	Caroline Smeaton Reagan Seldon Anna Turnbull Marietta Goddard Larry Meyers

1. Previous meeting minutes accepted

2. Principal's Update – Jan Morey

- Gala is scheduled for 30th August 2019
- Lunch for language this year will be a small in house affair potentially on DLD awareness day – 18 October 2019 – this is to be confirmed
- School concert, senior school would like to sell coffee and hot dogs to raise money for their school camp
- The concert theme for this year is 'Celebrations'
- School open evening – Wednesday 4th September 4 – 5.30pm, seminar scheduled for 6pm same day on multi-disciplinary needs for students with DLD, will be inviting allied health professionals to raise awareness
- Jan requested support for concert items \$100 per level – **PSF approved**
- School to hire luggage trailer, tow bar as there is currently no tow bar on the bus/car
 - o Middle school going to Noosa 30 Oct 1 Nov, Senior school going to Stradbroke Island 27 – 29 Nov
 - o School is seeking \$342 to support return ferry trip from Stradbroke Island – **PSF approved**
 - o Gary would like the contact details and seek their financial support by reducing costs
- EC have requested repair to toilet flushing mechanisms and hand soap dispensers
- Jan advised staff to enter in Maintenance log book so Greg knows
- Busy term – gala, open day, concert, birthday party
- TGS Birthday party will be held on Monday 16 September
 - o Before lunch time the kids will do 40 formation for drone footage
 - o Senior kids to be buddied up with younger students
 - o 10 stalls, police car/bike and fire engine, birthday cake and balloons
 - o Seeking PSF support to man stalls

2.1 Playground Update

- 2 options costs don't include GST, freight and install between \$30 – \$42K
- Committee preference to build new timber structure and add to existing
- Jan compiling a list of must haves and nice to haves
- Tony continuing to lobby Department Education and the local member for contribution
- Anticipate \$20k in landscaping architecture
- Target construction over xmas break

3. President Update – Abbey Bird

- Banner in progress, \$120, be finished by next week in time for Bunnings event
- Abbey will follow up recycling next term.

3.1 Bunnings BBQ 7 September 2019

- Abbey has been reading blogs
- Thuy has donated range of items including oil, onions, drinks, she will store sausages
- Thuy will ask Inala Woolworths what they can offer
- 400 – 600 sausages required
- 25-35 loaves of bread
- 10kg onion to be cut
- 5 litres of sauce in each flavour
- 200 drinks including water
- Induction meeting 6pm next Wednesday at Oxley Bunnings – **Abbey, Tony and Len attending**
- We propose to pack up around 4pm , must be ready to start serving by 8am, must supply serviettes, paper towel, gloves, baby wipes, eskies and ice – **Vanessa nominated to supply eskies**
- Cash float of \$400, need a money box / solution for safe keeping of cash - Thuy offered cash register
- Nominate a runner, cross over each shift for continuity
- Who is chopping onions and how – propose that some of the mums chop and freeze onions on Friday before
- Utensils required, **Gary nominated to supply**

4. Treasurer’s Update – Tony O’Mahony

- Cash position \$35k
- Net profit \$20k
- Reminder to firm up attendance at the Bunnings BBQ
- Decline in TT orders for Term 3
- Feedback from EC that there is a lot of food wastage and that people are open to a new approach

5. Marketing Update – Adriano Franchi

- Gala – Adriano to liaise with the SALDA board regarding receipt of donations for the playground at the gala event
- Vanessa to provide Adriano names and contacts for fundraising sub committee
- All contacts / correspondence to be funnelled through the marketing department
- Brisbane airport corporation has grant process,
- Thuy to liaise with Adriano regarding support letter
- Planning silent auction for, seeking 1 or 2 new major prizes
- Minna advised to check out Llewellyn Motors
- Adriano seeking to increase social media profile
- Optimising use of the electronic sign for advertising
- Thuy suggested that we try and tap into the Sunnybank market for enrolments and donations

6. Other business

- the library is in need of some new non-fiction books – **PSF funding to purchase supported**

Meeting closed at 8.30pm

Next meeting 27th August 2019