

STUDENT CODE OF CONDUCT POLICY

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Responsible Manager	School Principal		
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1. PURPOSE

- 1.1. At The Glenleighden School (TGS) we strive to provide a positive, safe, caring and supportive environment that focuses on the needs and emotional wellbeing of all students. We provide a stimulating learning environment in which students accept increasing responsibility for their own learning and actions.
- 1.2. Our Student Code of Conduct and welfare management practices aim to foster a whole school climate where personal responsibility and self-discipline are developed.
- 1.3. Parents, carers and community have an obligation to support the school in its efforts to implement the Student Code of Conduct in a fair and consistent manner.
- 1.4. Students, staff and parents/carers will have a clear understanding of the school's policies, expectations, rights and responsibilities and rules, all of which reflect the School Values. Students are empowered to assess their own behaviour and develop strategies to act in a responsible manner. They look at how their learning is going to make a difference and how it will affect other people.
- 1.5. The TGS Values and underlying principles are:
 - We try our best
 - We are kind and helpful
 - We make good choices
 - We stay safe
 - We listen

2. SCOPE

- 2.1. This policy applies to all students, parents/carers and employees, including full-time, part-time, permanent fixed term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements.

3. REFERENCES

- 3.1. Education (General Provisions) Act 2006
- 3.2. Education (General Provisions) Regulation 2006
- 3.3. Commonwealth Disability Discrimination Act 1992
- 3.4. Commonwealth Disability Standards for Education 2005
- 3.5. Positive Behaviour Policy

4. POLICY

Students, teachers and parents/carers all have rights and responsibilities within this policy.

4.1. Rights

A right is something which belongs to you and cannot be taken away by anyone. All other children, staff and parents/carers have the same rights.

- Students have the right to work, play and learn in a safe, friendly and supportive school environment in which they are able to develop their talents, interests and ambitions.
- Staff (including teachers, therapists and school assistants) have the right to work and teach in a safe, orderly and co-operative school environment.
- Parents and carers have the right to feel welcome and to know their children work, play and learn in a safe, friendly and supportive school environment.

4.2. Responsibilities

There are some things you should do without being told. Some of these things you do for others and some you do for yourself. These are responsibilities. Consequently:

All students attending TGS are expected to:

- demonstrate courtesy and respect for others;
- respect the property of others;
- remain within the safety and security of designated areas;
- care for themselves and the school environment;
- cooperate with staff and others in authority; and
- work, learn and play co-operatively together.

All staff at TGS are expected to:

- implement a whole school approach to discipline and behaviour support, including a planned approach for recognising and responding to appropriate and inappropriate behaviour;
- employ a range of appropriate strategies to manage children's behaviour;
- encourage positive, non-discriminatory relationships between all students; between staff and students; and apply school rules fairly, reasonably and consistently.

Parents/carers of students attending TGS are expected to:

- support the school in its efforts to maintain a safe, productive teaching and learning environment; and
- contribute positively to support plans that concern their child.

All members of the school community must conduct themselves in a lawful, ethical, safe manner and have the responsibility to ensure nobody is denied their rights.

4.3. Implementation

The Principal and staff have the responsibility for developing and implementing strategies for the implementation of the Student Code of Conduct.

School values, rules and expectations will be clearly articulated to assist in the management of behaviour in all school programs and activities, whether these be on or off school premises.

Consequences for inappropriate behaviour will be established and consistently applied as outlined in the School's Responsible Behaviour Plan for Students. These consequences will be graded in severity. Emphasis will be on children being accountable for their own behaviour.

Each teacher will be responsible for developing and implementing classroom rules and strategies consistent with the school's Student Code of Conduct.

Replacement teachers will be supplied with a copy of the Student Code of Conduct. These teachers will support the Code as outlined.

All members of the school community will be fully informed of the school's behavioural expectations and the graded consequences which will apply.

The Principal has the power to suspend or expel a student as outlined under the School's Responsible Behaviour Plan for Students.

The School Leadership Team is responsible for monitoring the implementation of the Student Code of Conduct, evaluating its success and reporting to the school community.

4.4. School Rules

The students have the responsibility to work, learn and play to the best of their ability and to abide by the school rules that are based on the School Values and relate to the domains of safety, learning, communication and respect.

Safety:

Safety in the classroom, playground and throughout the school environment is paramount.

To ensure this, students will keep ourselves and others safe by playing suitable games, using equipment properly and by playing in a safe manner.

Consequently, students will:

- Remain in the school grounds during school hours unless permission to leave has been granted
- Remain in classrooms unless given permission to leave
- Play safe games, ensuring everyone remains safe and personal space is acknowledged and maintained
- Follow the school procedures for entering and leaving the school grounds
- Refrain from carrying any dangerous objects or throwing objects
- Climb only on designated playground equipment

Students will move quietly and carefully between rooms and within the school grounds.

Consequently, students will:

- Walk when inside the buildings
- Walk around buildings and on pathways. (Walk in designated 'Walk' areas between buildings)

- Take care when moving about outside and using equipment
- Move around the school in an orderly manner

Learning:

Our school value, 'We try our best', is endorsed by members of the school community by setting a good example and co-operating with others. To ensure this is reinforced, students will:

- Be on time for school each day
- Respond to bells and directions promptly
- Work quietly and productively together
- Work to the best of our ability
- Follow classroom rules
- Co-operate with others and share equipment

Communicating – Communicate with one another:

All members of TGS community are to show respect towards each other by means of positive communication by speaking politely and kindly to others and showing respect in the way we speak, listen and act.

To ensure this, students will:

- Use polite speech and good manners at all times
- Listen respectfully to others
- Explain or demonstrate actions and feelings
- Treat everyone, including all visitors and helpers, with courtesy

Respect:

To ensure everyone is treated respectfully students will:

- Respect the teacher's right to teach and the students' right to learn without interference, disruption or distraction
- Wear the compulsory school uniform
- Respect the property of others and the school
- Follow instructions promptly
- Show care and thoughtfulness to others without teasing, bullying, violence, swearing, rude gestures, harassment or discrimination
- Care for the gardens, trees and environment
- Place litter in appropriate bins
- Maintain an appropriate standard of personal hygiene

We try to solve problems with others by ourselves, when the problem is one that we are expected to be able to handle. If we are unable to do this, we consult a teacher or staff member for advice.

To enable this, students will:

- Try to solve problems in a calm, sensible and fair manner
- Communicate clearly and effectively the grievance
- Ask a teacher or staff member should help be required

5. REVIEW

5.1. This policy is due to be reviewed three years from the date of approval.